



Notting Hill & Ealing High School GDST

Acting Head of English, Full-time Maternity cover for up to a year, from September 2016

This is an exciting opportunity to be part of a dynamic and successful department. Notting Hill & Ealing High School is an academically selective girls' school with 595 in the Senior department and 300 in the Junior department. Our public examination results are consistently excellent and girls go on to study a wide range of subjects at prestigious universities. Creativity is encouraged in all subjects and girls here are passionate about Art, Drama, Debating, Music and Sport, performing to a very high standard in all these areas. There is a deep-seated ethos of respect, tolerance and understanding and girls take a very active role in fund raising for local and global charities. This is an exceptionally warm and friendly community in which to work.

The Post

The post of Acting Head of English becomes available in September 2016 to provide maternity cover for up to a year. The vacancy provides the opportunity for a well-qualified, inspirational teacher of English to teach throughout the school, including GCSE, A level, and Oxbridge preparation. The post will suit any experienced candidate who is keen to develop his/her career in a highly successful and ambitious department. The successful candidate will have some management experience in either an academic or pastoral role or the capacity to lead and manage a successful team of enthusiastic staff. He/she will be encouraged to bring academic rigour and fresh ideas to the department, contribute to whole school initiatives, and help to maintain the profile of this flagship department.

Person Specification

We are looking for a well-qualified English graduate with excellent subject knowledge and a passion for literature and language. The successful candidate will be a good communicator who can enthuse and inspire both pupils and colleagues and will have exciting ideas about the teaching of English. Experience of teaching A Level English Language is also desirable.

The Department

The English Department consists of seven teachers, five of whom are full time and includes the Head of Sixth and Deputy Head Pastoral. English is a popular and successful subject throughout the different stages of the school, and our results at GCSE and A Level are consistently outstanding. We achieve this level of success through challenging and thought provoking lessons as well as our range of extra-curricular activities. We have a responsibility to the whole school curriculum to ensure that the literacy skills of our students are of an excellent standard. However we aim to achieve more than this; we aim to instil in our students a love of both English Language and English Literature.

Curriculum

Key Stage 3

Years 7, 8 and 9 all study a Shakespeare play, pre 19th Century poetry, a prose text and a variety of non-literary materials. The literacy skills of our students are developed through the delivery of language lessons. We help our students to develop their independent reading through discrete independent reading lessons and through creative projects. Tasks to develop the speaking and listening skills of our students are undertaken throughout the year.

Key Stage 4

All students are entered for the Edexcel International GCSE examinations in Language and in Literature.

Key Stage 5

At KS5 we offer English Language and English Literature at AS and A2 Level. We follow AQA Specification B for English Language and OCR HO72 and H472 for English Literature. Our results at GCE Level are consistently excellent. We run a programme of seminars for our Year 12 students and provide a structured and challenging programme for students who are applying to study English at university, including preparation for Oxbridge interviews.

ICT

We aim to develop the ICT skills of our students within their English lessons. We are also using Firefly, an electronic registration of classes and an increasingly informative electronic monitoring system across the school.

Facilities and Equipment

The English department has its own discrete area within the West Wing building and an allocated classroom in the Sixth Form Centre. Each classroom is equipped with a tablet and an electronic projector and has its own supply of dictionaries. Our stock cupboard houses a wide range of texts. The English office provides a quiet area for staff to work and to have one to one meetings with students. There is also a staff workroom where staff have individual desks to conduct their work.

Extra-Curricular

Theatre trips are taken throughout the school year to support the texts our students are studying. Across the last two years we have been to see a variety of productions including 'Jane Eyre' at The National, 'Tis Pity She's A Whore' and 'The Changeling' at the Sam Wanamaker Theatre and a live screening of 'Hamlet' starring Benedict Cumberbatch. We take all our Sixth Form students to conferences to enhance and extend their knowledge of the texts they are studying. Additionally, we run an English club for the Lower School; a mentoring programme for Years 7 and 8 and reading seminars for Year 12.

Terms and conditions of the Post

Salary is according to qualifications and experience. A GDST supplement is paid.

Application and Interview Process

Applications should be submitted by 12pm on **Wednesday 4 March 2016**. Candidates should complete the application form provided and also include a covering letter and full curriculum vitae with details of qualifications and experience and the names, addresses, telephone numbers and email addresses of two professional referees, one of whom should be the Head of their present or most recent school.

Shortlisted candidates will be invited for interview. As part of this process they will be expected to teach a lesson of up to 35 minutes, for which a full prior briefing will be given. All applications will be acknowledged and candidates who have not heard from us further within two weeks of the closing date should assume that the post has been filled.

Please see attached full information regarding the Girls' Day School Trust guidelines on the Safeguarding of Children.

Further information about the school can be found on our website at: www.nhehs.gdst.net

February 2016